

**Ascension Parish Library
Regular Meeting of the Library Board of Control
Wednesday, July 26, 2017, 6:00 PM, Gonzales**

In attendance were Teri Casso (ex officio), Lauthaught Delaney, Sr., Kathy Lambert, R. Ryland Percy, III, Cathy Robertson, Sandra Scallan, Larie Myers, and John Stelly. Angelle Deshautelles was absent. Also present were Lisa Bacala, David Mitchell, Henry Schexnayder, III, Joyce Sigler, and Bobby Webre.

On motion by R. Ryland Percy, III, seconded by Kathy Lambert, the meeting agenda was changed to include Old Business, New Business, and the Board Chairman's Report. Motion was approved.

On motion by Lauthaught Delaney, Sr., seconded by Cathy Robertson, the minutes of the previous meeting held on April 26, 2017, were approved.

On motion by Kathy Lambert, seconded by Lauthaught Delaney, Sr., the minutes of the previous special meeting held on May 31, 2017, were approved.

On motion by Lauthaught Delaney, Sr., seconded by Cathy Robertson, the Public Comment Period was opened. No public comments were made. On motion by Lauthaught Delaney, Sr., seconded by Cathy Robertson, the Public Comment Period was closed.

Sandra Scallan introduced Joyce Sigler, the library's Community Coordinator. Joyce made remarks to the board and answered questions.

Sandra Scallan read to the board the Parish Council Finance Committee presentation that she gave on July 11, 2017. Sandra Scallan's reappointment to the library board was mentioned.

Discussion was held on information learned at the American Library Association Conference concerning outreach and bookmobile vehicles. Stelly and Myers updated the board on progress of outreach pilot program in Donaldsonville and contacts made with senior centers.

Cathy Robertson made a report on the June 15, 2017 meeting of the Education School Program subcommittee. Discussion was held about ACT preparation resources and opportunities available.

Discussion was held concerning initial contacts about the possibility of sharing the library's St. Amant property with other public entities.

Discussion was held concerning budget planning and bond debt.

Sandra Scallan welcomed new ex-officio board member Teri Casso.

Sandra Scallan and R. Ryland Percy, III discussed their attendance at the American Library Association Conference and presented board members with ALA tip sheets for library trustees. Discussion was held on ways to improve board operations.

On motion by Teri Casso, seconded by R. Ryland Percy III, the board changed Article 1, Section 1 of the library board's by-laws to read: "*Meetings of the Board of Control shall be held monthly, on the last Wednesday of each month, at 6:00 p.m. Quarterly financial and statistical review meetings will be held in January, April, July, and October, and alternated between Dutchtown, Donaldsonville, Galvez, and Gonzales. Other monthly board meetings will be held in Gonzales.*" Voting were Teri Casso, yes; R. Lauthaught Delaney, Sr., no; Kathy Lambert, no; R. Ryland Percy, III, yes; and Cathy Robertson, yes.

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The building program updates were reviewed. Three change orders were discussed.

On motion by R. Ryland Percy, III, seconded by Lauthaught Delaney, Sr., the change order for elimination of the unnecessary rear door was approved. [Quote # 6R totaling \$3,221.00]

On motion by Teri Casso, seconded by R. Ryland Percy, III, the change order for modifying the existing plumbing vent per International Building Code was approved. [Quote #7 totaling \$2,255.00]

On motion by Teri Casso, seconded by Lauthaught Delaney, Sr., the change order for replacing the missing and existing diffusers/grilles was approved. [Quote # 5 revised; totaling \$8,694.00]

Quarterly financials were reviewed and discussed. The board was presented with new statistical form formats for their review. Mention was made of the Parish Council's approval of the library board's request to not roll millage forward.

Discussion was held concerning personnel information/salaries/scales. **On motion by Teri Casso, seconded by Lauthaught Delaney, Sr., the executive session was deferred to a future meeting.**

Myers provided the board with updates to buildings and grounds: specifically – Donaldsonville air handler leak and replacement and Gonzales chiller condenser coil replacement. Lauthaught Delaney, Sr. mentioned that the air vents and the grounds in Donaldsonville needed attention.

Myers provided the board with information concerning the library's upcoming solar event program, summer reading program, and school prep day visits by staff. She handed out information about ACT prep resources.

On motion by R. Ryland Percy, III, seconded by Teri Casso, the meeting was adjourned.

Larie Myers, Acting Secretary

Sandra Scallan, Chairman