

**Ascension Parish Library  
Regular Meeting of the Library Board of Control  
Wednesday, January 25, 2017, 6:00 PM, Dutchtown**

In attendance were Lauthaught Delaney, Sr., Kathy Lambert, R. Ryland Percy, III, Cathy Robertson, Sandra Scallan, Angelle Deshautelles, Larie Myers, and John Stelly. Kenny Matassa (ex officio) was absent.

Chairman Sandra Scallan welcomed new library board member R. Ryland Percy III.

Also present was Mr. Aaron Lawler, and Mr. Kel Johnson. **On motion by Cathy Robertson, seconded by Kathy Lambert, the public comment period was opened.** Mr. Lawler and Mr. Johnson addressed concerns about the Galvez location and asked for clarification on a few concerns about the construction. Deshautelles informed Mr. Johnson that he would be contacted for a meeting to be scheduled to discuss his concerns. The meeting will be held in Galvez so that the plans and construction can be reviewed. **On motion by Cathy Robertson, seconded by Lauthaught Delaney, Sr., the public comment period was closed.**

**On motion by Kathy Lambert, seconded by Cathy Robertson, the minutes of the meeting held on October 26, 2016 was approved.**

Building program updates were discussed. Galvez is progressing quickly. Change order number 3 was discussed and approved for \$2,269.00. The change order is to reroute electrical lines found in a wall to a different location. **On motion by Lauthaught Delaney, Sr., seconded by Cathy Robertson, change order number 3 was approved.** Other building program project discussions included Donaldsonville and St. Amant.

Quarterly and annual statistical and financial reports were reviewed. A five-year review of statistics was also presented. Discussion was held concerning the transfer of funds into the construction account. **On motion by Kathy Lambert, seconded by Lauthaught Delaney, Sr., the transfer of \$1,540,000 from general fund to construction was approved.**

Deshautelles was asked to look into providing a ten year and five year financial projection, as well as a long range plan/planning statement.

A presentation of programming at the library in 2016 was shown. Discussion was held concerning the decline of registered library users. Use of the library is still increasing. Various options were discussed as to how to improve patron registration.

The Annual Louisiana Compliance Questionnaire (pre-audit questionnaire) was reviewed. **On motion by Lauthaught Delaney, Sr., seconded by Cathy Robertson, the Annual Louisiana Compliance Questionnaire was approved.**

Building and Grounds were discussed -- specifically: the restriping of the parking lots at each location, winter effects on the plantings in Donaldsonville, the lighting in Donaldsonville, and the AWE computers.

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Discussion was held concerning the LLA conference in Lafayette from March 7-9, and the ALA conference in Chicago, from June 22-27. Those interested in attending LLA include Scallan, Lambert, Delaney, Robertson, Percy, Deshautelles, Myers, Stelly. Several additional staff members will also be attending. The ALA attendees are Scallan and Percy, possibly Lambert.

The election of officers was discussed. **On nomination by Kathy Lambert, seconded by Cathy Robertson, a motion was made and approved to appoint Sandra Scallan Chairman, to appoint Lauthaught Delaney, Sr. Vice Chairman, and to appoint Cathy Robertson Parliamentarian.**

Discussion was held concerning the formation of a Strategic Initiatives Committee. Upon motion duly made, seconded, and unanimously carried, a resolution was made to form such committee. Sandy Scallan, Library Board Chairman, appointed R. Ryland Percy, III chair of the Strategic Initiatives Committee. The Library Board Chairman will designate other committee members from the library board. Other key members from the community – school board, sheriff’s office, banking, etc. will be determined. The committee chair, library board chairman, and library director will meet to discuss additional details.

Discussion was held concerning: patron issues, annual Ethics training, new mileage rate, change to quiet room guidelines, the ad for the new mailer to new residents, options for recycling of library papers and plastics, news articles, as well as services and new features.

**On motion by R. Ryland Percy III, seconded by Kathy Lambert, the meeting was adjourned.**

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Angelle Deshautelles, Secretary

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Sandra Scallan, Chairman