

**Ascension Parish Library
Regular Meeting of the Library Board of Control
Wednesday, April 26, 2017, 6:00 PM, Donaldsonville**

In attendance were Lauthaught Delaney, Sr., Kathy Lambert, R. Ryland Percy, III, Sandra Scallan, Angelle Deshautelles, Larie Myers, and John Stelly. Cathy Robertson, and Kenny Matassa (ex officio) were absent. Also present were Ms. Margaret Pritchard, CPA, and Mr. Henry Schexnayder, III.

On motion by Lauthaught Delaney, Sr., seconded by R. Ryland Percy, III, the Public Comment Period was opened. No public comments were made. **On motion by Lauthaught Delaney, Sr., seconded by R. Ryland Percy, III, the Public Comment Period was closed.**

On motion by Kathy Lambert, seconded by R. Ryland Percy, III, the revised minutes of the previous meeting held on January 25, 2017 were approved.

Ms. Margaret Pritchard, CPA reviewed the library's annual audit, stating that everything was in order and that the library was in good financial condition. Ms. Pritchard left the meeting at this time. **On motion by Kathy Lambert, seconded by R. Ryland Percy, III, the Ascension Parish Library 2016 Annual Audit was accepted.**

Quarterly financials were reviewed and discussed. Documents presented this quarter now show changes to the balance sheet statement to reflect cash basis information. Branch expenditures for 2016 were presented and discussed.

The quarterly statistics were reviewed. Board requested that the quarterly statistics report be revised to make it more readable and reflect some additional prior year numbers.

Items and updates from the Strategic Initiatives Committee were discussed. The community coordinator job description and job announcement were reviewed. **On motion by R. Ryland Percy, III, seconded by Kathy Lambert, a motion was approved to accept the job description. On motion by R. Ryland Percy, III, seconded by Lauthaught Delaney, Sr., an amended motion was approved to revise the job announcement.** The outreach vehicle needs were discussed. The library board has requested that a timeline and update be presented by administration at the next Strategic Initiatives Committee meeting on May 31, 2017. Other discussion included a request to define the purpose, membership, and objectives of the Strategic Initiatives Committee.

The ten year and five year projections/long range plan were presented as well as the annual report and planning statement for review. The board requested that changes be made on the planning statement and the ten year and five year projections/long range plan to be presented at a later date.

The building program updates were reviewed. Phase I of the Galvez project has been completed. Newspaper articles appeared in the Advocate and the Gonzales Weekly Citizen. Deshautelles was also interviewed on the Clarence Bugs radio talk show. Some changes will occur with an added magazine room.

Deshautelles provided the board with updates on buildings and grounds: specifically – the Gonzales building was pressure washed, the parking lots were pressure washed, and the parking lots were striped. The next location will be Dutchtown, then Donaldsonville.

Ascension Parish Library
Regular Meeting of the Library Board of Control
Wednesday, April 26, 2017, 6:00 PM, Donaldsonville

Page 2

At the January meeting Mr. Kel Johnson and Councilman Aaron Lawler addressed the board concerning drainage issues on Mr. Johnson's property. Deshautelles assisted in arranging a meeting between Ms. Bill Roux, Mr. Johnson, and Mr. Jake Lambert to discuss Mr. Johnson's concerns. Mr. and Mrs. Johnson spoke with Deshautelles after the meeting to inform her of the conversation. The situation will continue to be monitored.

Deshautelles read the letter to the council addressing Sandra Scallan's reappointment. The board voted to send the letter to the council. Voting were Lauthaught Delaney, Sr., yes; Kathy Lambert, yes; and R. Ryland Percy, III, no. Mr. Percy stated that he did not feel the letter was appropriate, but that he supported Sandra Scallan and will do whatever he can to promote her reappointment.

Deshautelles informed the board of a request for meeting room use for a program on Discussion on Race monitored by Maxine Crump. Although the request for the meeting room did not meet library guidelines the board recommended that Deshautelles meet with the applicants to see if this could be negotiated into a library program for the public.

The adult literacy proposal to be presented to RPCC was discussed and the board instructed Deshautelles to proceed with the partnership.

New products such as Linda.com, Hoopla, and Brain HQ were discussed. Mr. Percy asked for a point paper on the products with administration's recommendation about the products.

The Louisiana Public Library Statistical Report for 2015 was presented to the board.

On motion by R. Ryland Percy, III , seconded by Lauthaught Delaney, Sr., the meeting was adjourned.

Angelle Deshautelles, Secretary

Sandra Scallan, Chairman