

Ascension Parish Library
Regular Meeting of the Board of Control
Wednesday, May 27, 2020 – 4:00 PM
Ascension Parish Library – Gonzales

In attendance:

Lisa Bacala – Vice Chairman
Teri Casso – (ex officio), Parliamentarian
Lathaught Delaney, Sr. (via telephone)
Charles “Jay” Lemann
R. Ryland Percy, III.
Sandra Scallan
Henry J. Schexnayder, III. – Chairman
Donna Whittington (via telephone)

Larie Myers – Associate Director
Jennifer Patterson – Director
John Stelly – Assistant Director

Others in attendance:

Christopher Achee – Gonzales Librarian
Carrie Goodall – Dutchtown Librarian
Chriselle Henry – Adult Services Librarian
Dionne Laborde – Donaldsonville Librarian
Stephanie Mayeux – Galvez Librarian
Shelly Miller – Youth Services Librarian
Joyce Sigler – Community Coordinator
Leasa Tomlin – Interim Accountant

Call to Order Meeting called to order by Schexnayder at 4:05 p.m.

Adoption of Minutes Motion by Lemann to adopt the minutes from February 19, 2020.
Motion passed.

Public Comment Period Motion by Scallan to open public comment. Motion passed.

Motion by Scallan to close public comment. Motion passed.

Leasa Tomlin was introduced to the board as the interim accountant.

Community Coordinator Report Report given by Sigler.

Director's Report

Report given by Patterson.

Team leaders spoke on highlights of their reports:

Adult Services – Henry

Youth Services – Miller

Reference – Goodall

Quarterly Financial and Statistical Reports

Provided by Patterson. Gifts and Donations section was missing the \$1500 donation from the Friends of the Ascension Public Library. Report will be amended.

Unfinished Business

- Election Update
 - The library's tax election is scheduled for August 15.
 - The library will meet with SSA Consultants via zoom on June 8.

New Business

- LA House of Representatives House Resolution No. 3
 - A resolution by the House honoring Angelle Deshautelles for her service was presented.
 - A discussion about honoring Deshautelles on the Ascension Parish level will be held at the July 16 meeting of the Parish Council.
 - The possibility of naming a portion of the library after Deshautelles will be decided at the June meeting of the library board.
- Requiring the public to wear masks
 - Motion by Casso to require the public to wear masks in the library buildings. Second by Percy. Motion passed.
- Cleaning Donaldsonville, Dutchtown, and Galvez
 - The Source will clean these three branches while the ARC is unavailable through June.
 - Patterson will meet with the supervisors of the ARC to make the library's expectations clear. She will report back to the board with how well those expectations are met.
- Bond repayment update
 - Finance committee will make decisions regarding early payment and refinance of bonds.
 - The issue of bonds will be added to the agenda for the June meeting of the library board.
- Covid-19 Return to Work Plan

- Motion by Bacala to accept the Return to Work Plan presented by Patterson. Second by Scallan. Motion Passed.
- Motion by Scallan for the library to remain fine free. Second by Casso. Motion passed.
- Motion by Percy for the library to not seek a roll forward on its tax millage. Second by Casso. Motion passed.
- Communico
 - Report on the company Communico presented by Stelly.
 - Patterson and Stelly asked to get two references to ensure that Communico delivers what is promised.
 - Motion by Casso to approve a contract with Communico pending positive results of the above references. Second by Scallan. Motion passed.
- Strategic Initiatives Committee Updates
 - Finance committee will meet within two weeks.
 - Sick Leave policy should be finalized prior to that finance committee meeting.
- Friends of the Ascension Public Library were forced to cancel the spring book sale.
- Motion by Percy. Second by Casso for Schexnayder to contact the Parish President regarding the drainage problem behind the Galvez branch.
- Building / grounds
 - The seam in the Gonzales roof is scheduled to be fixed by Roofing Solutions.
 - An HVAC unit is scheduled to be replaced in Dutchtown.
 - A branch destroyed a portion of the fence in Dutchtown which is scheduled to be repaired.

Adjournment Motion by Scallan to adjourn. Second by Casso. Motion passed.

Meeting adjourned at 7:00 p.m.