

Ascension Parish Library
Regular Meeting of the Library Board of Control
Wednesday, June 26, 2019, 4:00 PM, Gonzales

- The meeting was called to order at 4:06 pm.
- In attendance were Lisa Bacala, Lauthaught Delaney, Sr., Charles “Jay” Lemann, Jr., R. Ryland Percy, III, Henry J. Schexnayder, III, Sandra Scallan, Donna Whittington, Angelle Deshautelles, John Stelly, and Joyce Sigler. Teri Casso was absent.
- Members of the public were also in attendance.
- **On motion by Sandy Scallan, seconded by Charles “Jay” Lemann, Jr., the minutes for the May 29, 2019 meeting were approved.**
- **On motion by Lauthaught Delaney, Sr., seconded by R. Ryland Percy, III, the public comment period was opened.** No members of the public signed in to speak. **On motion by Lisa Bacala, seconded by Charles “Jay” Lemann, the public comment period was closed.**
- Sandy Scallan and Troy Blank presented a certificate of recognition to the Carville Youth Challenge Program, Eric Kallio, Deputy Director, for the assistance provided to the Ascension Parish Public Library Friends Group’s recent book sale. A certificate was also presented to Mr. Todd Hotard and Mr. Kallio was asked to forward the certificate on to Mr. Hotard.
- At this time the attendees of the ALA Conference in Washington D.C. provided their “take aways” from the conference. Staff included Shelly Miller, Stephanie Mayeux, Carrie Goodall, Chris Achee, and John Stelly. Also providing information was Troy Blank, President, Ascension Parish Public Library Friends Group.
- Sandy Scallan provided a powerpoint presentation of the ABOS [Association of Bookmobile and Outreach Services]. The presentation covered the association and what it offers in the way of outreach services. Deshautelles informed the Board that the two outreach services employees are members of the ABOS and will be attending the next conference in October.
- The Friends group wishes to help the Outreach Vehicle with programs, services, etc. Christi Bourgeois also addressed the Library Board concerning the schedule.
- The community coordinator report was given at this time. Contents of the report were reviewed and discussed.
- The library director’s report was given at this time. Regarding the Pelican State Credit Union request – the Board determined that information could be provided to the staff. No meeting can take place on library time.
- **On motion by Sandy Scallan, seconded by Donna Whittington, the library’s ethics policy was approved.**
- **On motion by Charles “Jay” Lemann, seconded by Lauthaught Delaney, Sr., the sexual harassment policy was approved.**
- Deshautelles informed the Board of the large tree in Dutchtown that was taken down [it had split in half from a recent storm]. The amount was questioned \$5,800, and whether the board should have been contacted. The removal was an emergency situation and had to be addressed immediately. The purchase policy states that \$10,000 is the threshold for notification. Deshautelles was asked to verify the amount requiring notification and notify the board.

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- Deshautelles was instructed to contact Jeff Diez to verify whether the library outreach vehicle can leave the parish of Ascension to provide services in an adjacent parish. Once confirmed Deshautelles will seek a cooperative arrangement with the parishes in question.
- The RFP – Executive Search Firm follow up was discussed. Henry J. Schexnayder, III discussed the meetings at ALA with representatives from the two lowest quoted firms. References were checked and a final decision was made. **On motion by Sandy Scallan, seconded by R. Ryland Percy, III, the board approved moving accepting the firm of Kiester for the search.**

- New business:

The splash park at Dutchtown was discussed and what it will entail. The Board asked to see the drawings for the splash park.

In reference to finance –the budget and staff salaries were asked to be presented in July. It was also recommended for the budget process to include an engineering assessment of the facilities for future budget planning. **On motion by Lisa Bacala, seconded by Charles “Jay” Leman, Jr., the board approved the library reach out to determine bids on the engineering assessment.**

Lisa Bacala discussed the continuation of meeting with the school system to improve follow through on certain goals.

Troy Blank mentioned that the Friends would like to meet with the library about common goals, books, help with the Outreach Vehicle.

Major projects for construction are on hold until the needs assessment is complete. Delaney and Lemann spoke to a representative from the Donaldsonville Historical District and asked that we keep things on hold with the library sign until the building program for Donaldsonville takes place.

The Chairman’s report included mention of research into a friend’s foundation for the future.

The building program is complete as to current projects and future projects are on hold until the needs assessment is complete.

Discussion included state contracts for various items and potential collaborative agreements. Discussion was held about the current cleaning crew in Gonzales. R. Ryland Percy, III expressed concern about the fact that the Board was not notified about the amount of the contract.

Donna Whittington informed the Board that she has reapplied to serve on the Library Board.

- **On motion by Lauthaught Delaney, Sr., seconded by Lisa Bacala, the meeting was adjourned.**

Angelle Deshautelles, Secretary

Henry J. Schexnayder, III, Chairman