

Ascension Parish Library
Regular Meeting of the Library Board of Control
Wednesday, December 5, 2018, 4:00 PM, Gonzales

- In attendance were Teri Casso, Lauthaught Delaney, Sr., Charles “Jay” Lemann, R. Ryland Percy, III, Sandra Scallan, Henry Schexnayder, III, Angelle Deshautelles, Larie Myers, John Stelly, and Joyce Sigler. Also present was Mr. Rudy Gomez with SSA Consultants and Mr. Chris Achee, Gonzales Branch Librarian. Lisa Bacala was present via telephone.
- The meeting was called to order at 4:02 pm.
- **On motion by R. Ryland Percy, III, seconded by Henry Schexnayder, III, the minutes of the meeting held on October 31, 2018 were approved.**
- **On motion by Lauthaught Delaney, Sr., seconded by Teri Casso, the Public Comment Period was opened.** No public comments were made. **On motion by Henry Schexnayder, III, seconded by Teri Casso, the Public Comment Period was closed.**
- The amended operations and maintenance 2018 budget was reviewed. **On motion by R. Ryland Percy, III, seconded by Teri Casso, the amended operations and maintenance budget was approved.**
- The amended construction 2018 budget was reviewed. **On motion by R. Ryland Percy, III, seconded by Charles “Jay” Lemann, the amended construction budget was approved.**
- **On motion by Lauthaught Delaney, Sr., seconded by Teri Casso, the public hearing to discuss the 2019 budgets was opened.** Discussion took place on the Operations and Maintenance, as well as the Construction budgets. **On motion by Henry Schexnayder, III, seconded by R. Ryland Percy, III, the public hearing was closed.**
- **On motion by R. Ryland Percy, III, seconded by Henry Schexnayder, III, the 2019 Operations & Maintenance budget was approved with the stipulation that certain line items be amended or added.**
- **On motion by Henry Schexnayder, III, seconded by Lauthaught Delaney, Sr., the 2019 Construction budget was approved.**
- Joyce Sigler provided the Community Coordinator report. She has been in contact with Ana Skias with the Friends Group. Officers have been elected and paperwork will be filed by the end of the month.
- Old Business: The Strategic Initiatives Committee will undergo reorganization after the meetings with SSA Consultants.
- New Business: Request for proposals for library audit. Discussion was held concerning proposals received from Baxley, Faulk & Winkler, and Postelwaite & Netterville. Diez, Dupuy & Ruiz declined to provide a quote at this time. **On motion by Henry Schexnayder, III, Seconded by Charles “Jay” Lemann, the following vote occurred and Faulk and Winkler was selected as the auditor for year 2018. Yeas – Teri Casso, Charles “Jay” Lemann, Henry Schexnayder, III, Sandy Scallan; Nay = Lauthaught Delaney, Sr.; Recused = R. Ryland Percy, III.**
- Discussion was held about upcoming vote on new officers. In January the Library Board will recommend Henry Schexnayder, III as chair, Lisa Bacala as vice chair, and Teri Casso as parliamentarian.

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- Teri Casso left the meeting.

- The Board chairman's report consisted of a discussion of a letter received by Ms. Mary Gehman. **On motion by Charles "Jay" Lemann, seconded by R. Rylan Percy, III, the Board approved an executive session. Discussion was held. On motion by Charles "Jay" Lemann, seconded by R. Rylan Percy, III, the executive session was closed.**

- **On motion by R. Ryland Percy, III, seconded by Charles "Jay" Lemann, the board approved putting the finalized plans for Donaldsonville on "hold" until a needs assessment including public input could be completed.**

- Building program report includes the Galvez facility is complete and that the library has begun on the Donaldsonville location. Basic repairs will be done in Donaldsonville while the needs assessment, including public input, is in progress.

- Building and grounds were discussed: Donaldsonville water coolers are being checked [there is no cool water coming out of one of them]. The library is in the process of hiring a new cleaning service for Gonzales. Window cleaning options are being examined for the system.

- The director's report consisted of a discussion concerning the staff's raise for the upcoming year. The board agreed to review the raises after the upcoming meeting with SSA Consultants. A special meeting will be held on December 14, 2019, after the Library Board's meeting with SSA Consultants to confirm any recommendations.

- **On motion by Lauthaught Delaney, Sr., seconded by Charles "Jay" Lemann, the meeting was adjourned.**

Angelle Deshautelles, Secretary

Sandy Scallan, Chairman